

ROCKFORD PARK DISTRICT
BOARD OF COMMISSIONERS – REGULAR MEETING

FEBRUARY 9, 2010

Board President Douglas J. Brooks called the February 9, 2010 Regular Meeting of the Board of Commissioners of the Rockford Park District to order at 5:00 p.m. in the Rockford Park District Board Room, 401 South Main Street, Rockford, Illinois 61101.

Roll Call

Commissioners present: Armstrong, Brooks (presiding), Brown, Martin, Smith

Awards & Recognition

The Board of Commissioner recognized the following 2010 IAPD/IPRA Annual Conference Award Winners:

Mike Cassidy Award to Commissioner Nate Martin

Commissioner Nate Martin received the Mike Cassidy Commissioner Community Service Award for his community volunteerism to improve the quality of life for the community in which he lives.

IPRA Agency Showcase Broadcast Advertisement Award

Curt Johnsen, Rockford Park District Cultural Arts Coordinator and Multimedia Specialist created this award winning 30-second television commercial promoting the Park District's "Free for All" campaign which was created to promote the many free and low-fee programs, activities, and events offered by the District.

Illinois Therapeutic Recreation Section New Professional of the Year Award

Rockford Park District Therapeutic Recreation Coordinator Breane Cory received the New Professional of the Year Award by the Illinois Therapeutic Recreation Section.

Approval of Minutes

Motion by Commissioner Brown, seconded by Commissioner Martin, that the Board approve the January 26, 2010 Regular Board Meeting Minutes as presented.

Approved by the unanimous voice vote of Commissioners present: 5 Ayes (Armstrong, Brooks, Brown, Martin, Smith), 0 Absent, 0 Nays, 0 Abstain.

Board Discussion – Sinnissippi Lagoon Renovation

Deputy Director Laura Pigatti Williamson and Jeff Linkenheld/Arc Design Resources presented for Board discussion that a preliminary budget of \$1,660,000 is needed for Phase I of the Lagoon renovation project. Phase I includes a project scope of dredging the lagoon; grading and restoring the surrounding lawn area; a portion of the sea wall; a “big spray” water fountain; east side perennial garden; waterfall; utilities; west side sidewalk; lighting; and a bridge over the waterfall. The Board requested budget options ranging from basic/no frills renovation to complete Phase I renovation. Donations, grants, and other funding sources will be sought to assist with the Lagoon renovation.

Bid #1963 Swim Pool Chemicals

Motion by Commissioner Armstrong, seconded by Commissioner Smith, that the Board approve **a one-year contract with two annual options to renew (maximum three years) be awarded to the lowest responsible bidder for the purchase of swim pool chemicals: Basic Chemical Solutions, L.L.C. in the amount of \$53,390.75.**

Approved by the unanimous voice vote of Commissioners present: 5 Ayes (Armstrong, Brooks, Brown, Martin, Smith), 0 Absent, 0 Nays, 0 Abstain.

Ordinance 2010-O-2 – 2010 Surplus Equipment for Disposal

Motion by Commissioner Martin, seconded by Commissioner Brown, that the Board approve Ordinance 2010-O-2 - 2010 Surplus Equipment for Disposal (See Attachment A).

Note: This Ordinance includes declaring surplus seven pieces of turf equipment at Aldeen Golf Club and Sinnissippi Golf Course which will be used as trade-ins for turf equipment purchases presented in the following Bid #1969 Turf Equipment. The Park District will receive \$6,300 in trade-in value for this equipment.

Approved by the unanimous voice vote of Commissioners present: 5 Ayes (Armstrong, Brooks, Brown, Martin, Smith), 0 Absent, 0 Nays, 0 Abstain.

Bid #1969 Turf Equipment

Motion by Commissioner Brown, seconded by Commissioner Martin, that the Board approve **the purchase of turf equipment from the following lowest responsible bidders:**

Vendor	Award Amount	Trade Credit	Net Expenditure
Meridian Implement Co.	\$9,000.00		\$9,000.00
Bobcat of Rockford	\$23,284.00	\$2,500.00	\$20,784.00
J.W. Turf	\$26,600.00	\$700.00	\$25,900.00
Burriss Equipment Co.	\$70,234.16	\$3,100.00	\$67,134.16
Totals	\$129,118.16	\$6,300.00	\$122,818.16

Approved by the unanimous voice vote of Commissioners present: 5 Ayes (Armstrong, Brooks, Brown, Martin, Smith), 0 Absent, 0 Nays, 0 Abstain.

Executive Director's Report

Nicholas Conservatory & Gardens Project Audit

Tim Dimke, Executive Director announced that in consultation with Board President Douglas J. Brooks that he has requested an audit be conducted of the entire Nicholas Conservatory & Gardens design, bid and construction process. Bruce Ross-Shannon, McGreevy Williams, P.C. will be conducting the audit. The audit will analyze the following processes relative to the Nicholas Conservatory & Gardens project: 1. Project Delivery Choice; 2. Architect Selection/Contracting; 3. Design/Process; 4. General Contractor/Selection/Contracting. Mr. Dimke added the audit findings will assist the Park District in insuring to our citizens, the many donors and grants administrators that the District will continue to be prudent in the use of their investments.

Board Governance – Monitoring Reports

Board Members affirmed by **Roll Call Vote** that they had received and read the following reports, that the Executive Director had provided a reasonable interpretation of the policies, and the information in the report conformed to the Executive Director's interpretation and showed achievement:

- 2.8 Communication & Support to the Board
 - 2.9 Services Logistics

Board Governance – Discussion – Appointments to Board Priorities for Current Year Work Plan

Commissioners indicated the areas they wish to serve relative to the Board's Priorities for the coming year. Staff will revise the document accordingly and bring it back to the Board for approval at the February 23, 2010 Board Meeting.

Closed Session

Motion by Commissioner Martin, seconded by Commissioner Brown, that the Board hold a Closed Session for the purpose of the Board discussing the appointment, employment, compensation, discipline, performance or dismissal of an employee *Section 2 (c) (1) Illinois Open Meetings Act* and for the purpose of the Board discussing setting a price for the sale of real estate *Section 2 (c) (6) Illinois Open Meetings Act*.

Approved by unanimous roll call vote: 5 Ayes (Armstrong, Brooks, Brown, Martin, Smith), 0 Absent, 0 Nays, 0 Abstain

The Board was in Closed Session from 5:15 p.m. until 6:00 p.m.

Open Session

Motion by Commissioner Brown, seconded by Commissioner Martin, that the Board reconvene in Open Session.

Approved by the unanimous voice vote of Commissioners present: 5 Ayes (Armstrong, Brooks, Brown, Martin, Smith), 0 Absent, 0 Nays, 0 Abstain.

Board President Douglas J. Brooks stated the Board met in Closed Session for the purpose of Board discussing the appointment, employment, compensation, discipline, performance or dismissal of an employee *Section 2 (c) (1) Illinois Open Meetings Act* and for the purpose of the Board discussing setting a price for the sale of real estate *Section 2 (c) (6) Illinois Open Meetings Act*. The Board took no action these matters.

The Board briefly discussed their Executive Limitation policies.

Adjournment

There being no further business to come before the Board, motion by Commissioner Armstrong, and seconded by Commissioner Smith, that the meeting be adjourned.

Approved by the unanimous voice vote of Commissioners present: 5 Ayes (Armstrong, Brooks, Brown, Martin, Smith), 0 Absent, 0 Nays, 0 Abstain.

The meeting adjourned at 6:10 p.m.

Respectfully submitted,

Barbara Neville, Assistant Secretary

ATTEST:

APPROVED:

Tyler Smith, Secretary

Douglas J. Brooks, President

ATTACHMENTS

Item

A

Subject

Ordinance 2010-O-2 – 2010 Surplus Equipment for Disposal